

Privacy Policy for the International CFO Alliance (ICFOA)

Last Updated: January 2024

The International CFO Alliance (ICFOA) respects and values the privacy of all its interactions, which typically involve our member organizations, volunteers, stakeholders, website users, subscribers, licensees, vendors, and others. Our approach to personal data is committed to transparency, responsibility, and adherence to legal obligations.

1. Information About Us

ICFOA is a leading global organization dedicated to the financial profession, focused on supporting and advancing the interests of CFOs and finance professionals worldwide.

As the data controller, ICFOA is responsible for your personal data, ensuring it is handled according to applicable laws and our internal policies.

Our privacy practices are detailed in this policy, providing clarity on how we collect, use, and protect your personal data.

The ICFOA is a non-profit organization, classified as an "association loi 1901", and is officially registered in Paris, France. It was established as a legal entity in 2023 and is recognized by the Directorate of Legal and Administrative Information (DILA). The ICFOA operates in accordance with French data protection laws.

The main offices of ICFOA are at:
DFCG, 13 Rue Paul Valéry,

75116 Paris, France
Phone: +33 1 42 27 93 33

This policy applies to all personal data that we handle in relation to our activities. As a data controller, ICFOA is responsible for ensuring that our data processing activities comply with the legal framework, respecting your rights and freedoms with regard to your personal data.

For any further information or inquiries about our privacy practices, please contact us at the address provided above.

2. What Does This Policy Cover?

This Privacy Policy outlines how ICFOA uses your personal data: its collection, holding, and processing methods. It also details your rights regarding your personal data. This policy acknowledges your right to file a complaint with a supervisory authority if necessary.

3. What is Personal Data?

Personal data refers to any information that can identify a natural person, either directly or indirectly, through various identifiers.

This includes both obvious information like name and contact details, and less obvious data like identification numbers and online identifiers.

Personal data collection may occur through our website, email communications, event participation, or other interactions where personal information is provided.

4. What Are My Rights?

ICFOA is committed to ensuring you have control over your personal data. You have the right to:

- a) Be informed about the collection and use of your data.
- b) Access your personal data.
- c) Rectify inaccurate or incomplete data.

d) Request deletion of your data.

e) Restrict processing of your data.

f) Object to certain uses of your data.

g) Withdraw consent for data processing, noting that such withdrawal does not affect the lawfulness of prior consent-based processing.

These rights may be limited where necessary for compliance with legal obligations or for defending legal claims.

For exercising these rights, please refer to the contact details provided in the policy.

5. What Personal Data Do You Collect?

Information You Provide

- **Information Provided by Users:** ICFOA may collect personal information such as name, contact details, professional details, and other information voluntarily provided by individuals in their interactions with us.
- **Automatically Collected Information:** ICFOA uses tools like cookies to gather anonymous data for website management and security. This may include technical information such as browser type, operating system, access dates and times, and page visits.

6. How Do You Use My Personal Data?

ICFOA uses personal data for various purposes, including:

- Fulfilling contractual obligations.
- Gathering feedback through surveys or comments.
- Communicating with users about news, updates, and events.
- Arranging and reimbursing travel for events or meetings.
- Processing nominations and applications.
- Hosting events and registering participants.

- Providing information about key contacts and publishing relevant articles.

7. What is Your Basis for Processing My Personal Data?

ICFOA processes personal data based on several lawful grounds, including:

- Fulfilling contractual obligations
- Complying with legal requirements
- Obtaining explicit consent from individuals
- Pursuing legitimate interests such as providing services, organizational development, and communication about relevant initiatives.

8. How Long Will You Keep My Personal Data?

ICFOA retains personal data only as long as necessary for the purposes it was collected. This duration considers the nature of the service or activity, any legal or regulatory requirements, and the potential for legal issues.

Regular reviews of retention periods ensure data is not held longer than needed.

9. How and Where Do You Store or Transfer My Personal Data?

Personal data is stored in the US with rigorous physical, administrative, and technical safeguards to protect it.

While ICFOA takes strong measures to secure data, complete security cannot be guaranteed. In case of a security breach, ICFOA is not liable for indirect damages arising from unauthorized use of personal information.

Data transfers are conducted under appropriate safeguards, which are available upon request.

10. Do You Share My Personal Data?

ICFOA shares personal data with third parties only when necessary, with appropriate safeguards in place. This may include:

- Sharing with member organizations
- Service providers
- Event organizers
- Professional advisors
- Legal or regulatory authorities as required.

Sensitive personal data is handled with additional care and shared only with explicit consent or for specific, lawful purposes.

11. How Can I Access My Personal Data?

Users can access and review their personal data through their account on the ICFOA website.

For updates not manageable via the website, ICFOA will assist upon request.

Users have the right to access, correct, or delete their personal data.

Subject access requests should be made in writing, and ICFOA aims to respond within one month, extendable for complex requests.

Additional Information

- **Links to Other Sites:** ICFOA's website may contain links to other websites, with separate privacy practices.
- **Children's Privacy:** ICFOA does not knowingly collect data from children under 13. Guardians should contact ICFOA for data removal if such collection occurs.
- **Changes to Privacy Policy:** The policy may be updated periodically, with significant changes communicated to users.

For contact regarding data protection, users should reach out to the designated Privacy Officer at ICFOA. The full contact details and procedures for managing personal data and privacy-related inquiries are detailed in the policy.